

65th ENCR Steering Committee (SC) Meeting Minutes

Date and place: 6 December 2017, from 9.00am to 17.00 pm, Ispra, Italy.

Attendees Present: ENCR SC, European Commission Joint Research Centre (JRC)

ENCR SC composition.

It was agreed to invite two additional people as co-opted members on the ENCR SC.

Overview of IT tools developed by the JRC for the ENCR.

An overview of IT tools developed by the JRC was presented to the newly elected SC members. A new version of the ENCR website, with improved user friendliness and visual attraction, was presented.

ENCR- JRC project

An update on the JRC ENCR project on cancer incidence and mortality in Europe was presented. A reminder will be sent out to cancer registries to provide feedback on ECIS before the public launch at the beginning of 2018. Suggestions from the SC members on improvements to the ECIS web-application were discussed. Data quality indicators were agreed to be published for each CR into ECIS.

ENCR activities: updating the recommendations on date of incidence and multiple primaries.

The proposed change of the 'date of incidence' and 'multiple primaries' recommendations were discussed. Both drafts will be revised again by the Working Groups; both revisions will take into account the impact and evidence supporting the changes.

Roadmap for ENCR procedures and rules.

Existing documents, a proposal for new procedures to be addressed/ finalised and related provisional workflow and timeline were discussed. Publication plan and authorship rules will be drafted to facilitate the distribution of the results from the ENCR-JRC project and to allow for contribution of researchers from the cancer registries who submitted data.

Roadmap for issuing of ENCR Factsheets

Existing cancer factsheets needs to be updated with fresh figures once the ECIS is launched. They will also undergo a major revision in the template trying to address more the general public.

Reviewing of the ENCR Newsflash structure

The ENCR Newsflash was confirmed to be well-appreciated as a tool to convey information to the registries. It was agreed not to have it anymore as a stand-alone document, but as an email with links to information reported on the ENCR website.

Review of the group discussion in Utrecht

The topics discussed in Utrecht and the comments received were revised and appropriate actions from ENCR SC and JRC proposed.

The JRC-ENCR Quality Check Software.

An overview of the JRC-ENCR Quality Check Software (QCS) was presented. The next version will include the Multiple Primary Tumour checks, and will be released within the next few months.

Re-opening of the WG on CR data quality.

The proposal and justification for re-opening the WG on CR data quality were discussed. Topography/morphology checks will be the starting point for revision of the report.

2018 ENCR Scientific Meeting and General Assembly

The 2018 ENCR Scientific Meeting and General Assembly will be held in Copenhagen, 25-28 September 2018. A one-day training course on data quality (max. 40 participants) and a half day workshop on data protection will be organised before the event.

ENCR-JRC calendar of events for 2018 .

Besides the Copenhagen events, one JRC-ENCR training course on advanced statistical analysis of cancer registry data will be organised in June (2 days).

AOB and date for next meetings

The next ENCR SC meetings will be: 7th March 2018, 7th June 2018, 24th September 2018.